

CATEGORY: Organizational Structure	LAST REVIEW: 2025
POLICY NUMBER: 3.14	DATE APPROVED: May 29, 2025
TITLE: Position Description for the Referee-in-Chief	
PURPOSE: Subject to the powers and duties defined in the By-Laws, the following outlines the responsibilities of this position.	
RELATED GUIDELINES/DOCUMENTS: 3.0 Organizational Structure CCMHA By-Laws	

1. DUTIES

Ensure that the Association has an adequate number of qualified on-ice officials by:

- Recruiting and assisting new officials to become certified;
- Ensures that all officials have requisite training. This includes organizing periodic performance reviews.
- Facilitating the regular supervision of officials throughout the year;
- Ensuring that officials are fully familiar with officiating standards and current rule emphasis;
- Addressing discipline issues as required;
- Ensuring that the Association is aware of Referee Association concerns and needs and vice versa.
- Schedules officials (referees and linesmen) for all home games of Association teams
- Liaises with Hockey Nova Scotia on all issues involving officials. This includes keeping current on all rule changes.
- Works closely with the Director, Ice Time Management
- Works closely with the Treasurer

2. DESIRABLE ASSETS

- Strong knowledge of game rules
- Officiating credentials
- Strong organizational skills
- Must be a level 4

3. TIME COMMITMENT

- Approximately ten (10) hours per week during the hockey season.
- Limited time demands during the remainder of the year.

4. REVIEW

The Policy will be reviewed by Cumberland County Minor Hockey on an annual basis.