

| | |
|--|--------------------------------|
| CATEGORY: Registration | LAST REVIEW: 2025 |
| POLICY NUMBER: 4.0 | DATE APPROVED: May 29, 2025 |
| TITLE: Registration Policy | |
| PURPOSE: Rules and payment procedures for all members registering for CCMHA hockey seasons | |
| RELATED GUIDELINES: Registration Procedures | |

1. INTRODUCTION

Membership in CCMHA is a privilege and not a right. The CCMHA Board of Directors has the right to terminate any membership and/or suspend any member, including players and parents & supporters from CCMHA, a CCMHA function and/or ban any member, including players and parents and supporters from CCMHA, a CCMHA function, for violation of any By-Law, policy, or rule.

The Board is committed to meeting the needs of Association members in a transparent and cost-effective manner. This statement is intended to describe:

- Principles which guide the determination of annual program fees;
- Scope of current Association programs;
- Approximate annual costs associated with the delivery of each program; and
- Additional factors which influence the determination of annual registration fees.

2. SCOPE

This statement applies to all programs which are administered by the Association. It includes league play, development programs, development teams, tournaments and playoffs. It does not apply to games or programs which occur outside the Association's purview.

3. DEFINITIONS

Development Program - refers to special weekly sessions available to players who wish to develop their individual skills of skating, passing, shooting etc.

Provincial team - refers to the players selected from a particular division to play in more advanced competition. Players must try-out for the development teams.

Session - refers to either a scheduled practice or game.

4. GUIDING PRINCIPLES

The determination of annual fees is guided by the following principles:

- **Players first:** league play is the foundation of the Association. The Association will strive to maintain registration fees at a level which will maximize player participation.
- **Equity:** all registrants are expected to contribute toward the common costs

(insurance, registration, etc.) of the Association.

- **User Pay:** some players may wish to participate in development programs in addition to the league program. Those participants will be expected to contribute to the cost of the additional programs. Registrants for league programs are not expected to subsidize the costs of development programs. However, as the cost of the league program varies by division, annual fees will vary accordingly.
- **Transparency:** The rationale for the Association fee structure will be made available to all members.
- **Predictability:** The cost of programs will change from time to time in response to program changes or cost increases (e.g. ice fees or referee fees) which are beyond the control of the Association.
- **Probity:** The Association must strive to contain registration fees while retaining sufficient resources to maintain the financial health of the Association including unanticipated costs that might arise from time to time.

5. PLANNING ASSUMPTIONS

Annual operating costs are comprised of two elements – common overhead costs which apply to all members and specific costs associated with particular divisions and/or programs.

Annual fees have been determined on the basis of the following assumptions.

- The annual season extends for 25 weeks.
- Total registrants in the Association
- The size of league and/or development teams average 15 players but is influenced by the total number of players in the Division

6. COMMON OVERHEAD COSTS

6.1 Player Insurance

All players must be registered with Hockey Canada through Hockey Nova Scotia. Part of this fee is allocated for insurance coverage under its national insurance plan. Players, who are not properly registered with Hockey NS and Hockey Canada, may not participate in any Hockey Canada sanctioned event.

6.2 Equipment

Team uniforms must be replaced about every five years. When jersey sets become incomplete, the Association must replace them.

6.3 Registration for Team and Association Officials

Coaches, parent helpers and Board Members must also be registered with Hockey Canada through Hockey Nova Scotia. Coaches, parent helpers and officials who are not properly registered may not participate in any Hockey Canada sanctioned event.

6.4 Coach/Player Development

The cost of coach development and certification is a centralized cost because it benefits all players in the league. The Association seeks out grants to cover these costs but these funds are not always available and cannot be guaranteed.

7. REVIEW

The Policy will be reviewed by Cumberland County Minor Hockey on an annual basis.