

## Cumberland County Minor Hockey Association – Policy Manual

CATEGORY: Registration	LAST REVIEW: 2025
POLICY NUMBER: 4.2	DATE APPROVED: May 29, 2025
TITLE: Registration – Refunds	
PURPOSE: Rules and payment procedures related to Refunds for all members registering for CCMHA hockey seasons	
RELATED GUIDELINES: Registration Procedures	

### 1. INTRODUCTION

Membership in CCMHA is a privilege and not a right. The CCMHA Board of Directors has the right to terminate any membership and/or suspend any member, including players and parents/guardians from CCMHA, a CCMHA function and/or ban any member, including players and parents/guardians from CCMHA, a CCMHA function, for violation of any By-Law, policy, or rule.

### 2. REFUND POLICY

Refunds for players withdrawing from any or all programs will be paid, upon written application to the Registrar, less a \$100.00 service charge fee, according to the following schedule:

- No portion of a late registration fee will be refunded.
- Players or parents suspended or expelled for disciplinary reasons shall be ineligible for a refund fee.

The Registrar and Treasurer are jointly charged with the responsibility of using reasonable discretion with respect to portioned months, (e.g. refund request received January 13 for a player injured December 3, and now known to be unable to return before the season end. Refund will then be based on participation for the months of October and November only that is 30% reduction). All refunds are subject to Board approval.

For players withdrawing as a result of a residential move outside of CCMHA boundaries, the \$100.00 service fee will not be charged. Proof of new residence will be required along with written application for withdrawal.

For players withdrawing voluntarily for personal reasons, both the Registrar and Treasurer will use reasonable discretion with respect to any refunds of fees, subject however to a \$100.00 service fee.

No refunds will be allowed after December

#### 31. A refund example:

- A Pee Wee player with registration of \$300.00 withdraws as of Nov. 15:
- Services fee (\$100.00)

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- October & November (\$90.00) fee pro-rated, i.e., 15% per month
- Net Refund \$110.00

There will be no refunds or release of a player until all equipment, raffle tickets, outstanding funds or such other amounts owing to CCMHA have been paid and accounted for.

A request for refund of fees as a result of a non-CCMHA hockey injury that results in a player's inability to continue participating in CCMHA Hockey programs must be supported by satisfactory evidence (in the sole discretion of the Registrar and Treasurer) of such injury and may be subject to a \$100 Service Fee.

### **3. REVIEW**

The Policy will be reviewed by Cumberland County Minor Hockey on an annual basis.