

Cumberland County Minor Hockey Association – Policy Manual

CATEGORY: Risk Management	LAST REVIEW: 2025
POLICY NUMBER: 5.5	DATE APPROVED: May 29, 2025
TITLE: Disciplinary Committee Operating Procedures	
PURPOSE: To ensure that policies and guidelines are applied in a consistent, transparent and fair manner.	
RELATED GUIDELINES: 5.4 Disciplinary Action Policy	

1. PURPOSE

The Discipline Committee is responsible for administering disciplinary action consistent with the Association Code of Conduct.

2. REPORTING RELATIONSHIP

The Discipline Committee shall report to the Board through the Director, Risk Management or other persons appointed, from time to time, by the Chair.

3. AUTHORITY

The Director, Risk Management shall have authority to administer disciplinary action consistent with the direction provided by the Executive Committee and Association policies and procedures.

The Chair may delegate specific authorities, in writing, to another committee member.

4. RESPONSIBILITIES

The Discipline Committee is responsible for overseeing the administration of Association Code of Conduct by:

- Reinforcing the Association's Vision, Mission, Values and Operating Principles;
- Ensuring that disciplinary actions are administered consistent with Association policies and procedures;
- Ensuring that disciplinary actions are administered in a consistent manner across all Association programs and activities;
- Ensuring that Directors fully understand their responsibilities with respect to the administration of discipline; and
- Ensuring that all records relating to disciplinary actions are properly maintained.

5. MEMBERSHIP

Members of the committee include:

Chair: Director, Risk Management

Asst. Chair: To be determined on a case-by-case basis.

Additional members will be added, on a case-by-case basis, upon approval of the Executive Committee. The Committee shall conduct its business according to the Executive Committee Operating Procedures.

6. REVIEW

The Policy will be reviewed by Cumberland County Minor Hockey on an annual basis.